



# McGill

# Dialogue McGill

Better Communication for Better Care

TRAINING AND RETENTION OF HEALTH PROFESSIONALS PROJECT

## HEALTH AND SOCIAL SERVICES COMMUNITY LEADERSHIP BURSARY PROGRAM 2019-2020 ACADEMIC YEAR CATEGORY 3 BURSARY APPLICATION

### FORM 3: COMMUNITY NETWORK RECOMMENDATION

**NOTE: PLEASE DOWNLOAD THIS FORM, OPEN IT AND FILL IT OUT ON YOUR COMPUTER WITH ADOBE READER XI OR HIGHER. YOU CAN GET A FREE COPY OF ADOBE READER FROM THE [ADOBE WEBSITE](#). IT IS AVAILABLE FOR WINDOWS, MAC AND ANDROID DEVICES.**

#### IMPORTANT DATES FOR CATEGORY 3 BURSARY APPLICATIONS

Deadline for students to submit application forms to community networks	Deadline for community networks to submit application forms to the McGill Project	Decisions rendered by the McGill Project
October 22, 2019	November 8, 2019	November 22, 2019

APPLICATION SPONSORED BY:

\_\_\_\_\_  
Name of Community Network

FOR:

\_\_\_\_\_  
Name of Student

PURSUING STUDIES AT:

\_\_\_\_\_  
Name of Educational Institution

PROGRAM OF STUDY:

\_\_\_\_\_  
Name of Program

SUBMITTED ON:

\_\_\_\_\_  
(yyyy/mm/dd)

Health Canada has contributed financially to the Health and Social Services Community Leadership Bursary Program

*Ce document est disponible aussi en français : [www.mcgill.ca/dialoguemcgill/fr/forms](http://www.mcgill.ca/dialoguemcgill/fr/forms)*

**TO BE COMPLETED BY THE CONTACT PERSON AT THE COMMUNITY NETWORK**

The community network must submit this signed and dated form to Dialogue McGill. Please add the student's name in the header and his/her ranking on the priority list.

**Section 1: Program Applicant**

Student's name: \_\_\_\_\_ Region: \_\_\_\_\_

Priority ranking:  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>**Section 2: Community Network Contact Person**

Name of community network: \_\_\_\_\_

Name of contact person: \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Section 3: Description of Bursary Program Promotional Activity**

**How did you promote the Bursary Program call for applications?**  CISSS/CIUSSS  Community center  
 Community network  Educational institution  E-mail  Family  Friend  Internet  
 McGill Project website  Newspaper  Place aux jeunes en région  Social Media  Television  Other  
If other, please specify: \_\_\_\_\_

**Section 4: Priority Service Areas and/or Vulnerable Job Categories**

**Is the applicant studying in a field that can potentially address identified priority service areas or an area where there is a shortage of personnel?**

**Section 5: Recommendation**

**Why are you recommending this particular student for the Bursary Program? (Maximum 200 words)**

## Section 6: Checklist of Supporting document to submit

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- Student Application     Community Involvement Reference 1     Community Involvement Reference 2

## Section 7: Community Network Declaration

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I declare that:

- the information provided in this application is accurate and complete;
- this application is sponsored by the COMMUNITY NETWORK named in Section 2 of this form;
- this application was submitted to the Regional Bursary Selection Committee and was chosen by the members to be forwarded to Dialogue McGill for approval;
- said COMMUNITY NETWORK is responsible, if the Bursary Program application is approved, for receiving an allocation from the McGill Project and distributing bursary payments to the Category 3 Bursary Program Recipient;
- said COMMUNITY NETWORK commits, if the Bursary Program application is approved, to conforming to the Payment Modalities listed on Page 7 of the Application Guide for Category 3 Bursary and to the Community Networks Responsibilities listed on Pages 16 and 17 of the Guide;
- said COMMUNITY NETWORK commits, if the Bursary Program application is approved, to ensuring a Community Network/Bursary Recipient contract is signed with the recipient outlining obligations pre and post-graduation as well as default procedures;
- said COMMUNITY NETWORK agrees, given approval of the Bursary Program application and financial assistance, to monitor the recipient's file and his or her adherence to commitments outlined in the Category 3 Bursary Program Recipient Responsibilities and in the Community Network/Recipient contract;
- said COMMUNITY NETWORK agrees, in case of default, to inform Dialogue McGill, submit a repayment plan for preapproval, sign the repayment agreement with the student and inform Dialogue McGill when the terms of the repayment plan have been met;
- said COMMUNITY NETWORK agrees, if applicable, to process reimbursements owing from the recipient in case of default;
- said COMMUNITY NETWORK agrees, given approval of the Bursary Program application and financial assistance, to supply information on relevant financial statements, as well as the necessary follow-up evaluation and reporting data;
- said COMMUNITY NETWORK agrees, given approval of the Category 3 Bursary Program application and financial assistance, to keep the financial documents and other bursary-related documents on file for six years.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (yyyy/mm/dd)