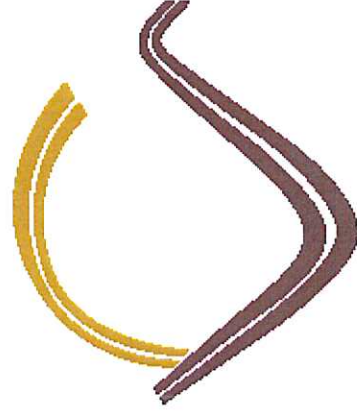




Chateauguy Valley Career Education Centre's Educational Project 2023-2027



Chateauguy Valley Career Education Centre

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www.nfsb.me

A career education centre of the New Frontiers School Board

www.nfsb.qc.ca

1. An introduction to our Educational Project

Chateauguay Valley Career and Education Centre (CVCEC) is located on the unceded territory of the Kanien'keyá:kah people, in Ormstown, Quebec. CVCEC provides great vocational opportunities for those in our community and beyond. Our Vocational Centre specializing in Carpentry and Health Programs (PAB, HAN, IHCA), distinguishes itself as a holistic learning environment. Beyond imparting technical expertise, our institution places a paramount emphasis on nurturing the whole person. We recognize that success and happiness extend beyond academics, prompting us to prioritize the development of essential soft skills. In addition to mastering carpentry techniques and healthcare protocols, our students receive dedicated support in cultivating interpersonal, communication, and problem-solving skills. We foster an environment where personal growth is as valued as technical proficiency, ensuring that our graduates are not only well-equipped for their chosen professions but are also resilient, adaptable, and poised for success in both their careers and personal lives. This commitment reflects our belief that a comprehensive educational experience is key to empowering students for a fulfilling and prosperous future.

This Educational Project between the Chateauguay Valley Career Education Centre and the New Frontiers School Board is written within the framework of the Education Act.

2. Who we are at CVCEC

At CVCEC, we aspire to be a safe and caring hub for technical education. Our mission is to empower students with both technical expertise in carpentry and healthcare, as well as essential soft skills. Through personalized support, we aim to cultivate resilience, adaptability, and integrity, ensuring graduates are not only skilled professionals but also individuals equipped for happy and fulfilling lives. For our alumni to contribute to a society where our alumni thrive professionally and lead personally fulfilling lives, reflecting the holistic education received at our center.

Since our current ones are extremely outdated, we will be collaborating to create a new Vision, Mission, and Values as part of this Educational Project. We have included those of NFSB in the meantime.

VISION:

The New Frontiers School Board fosters success for each student.

MISSION:

We engage students, staff, parents, and the community as educational partners;

We expect and support all employees to continuously improve with a focus on enhancing student learning;

We provide experiences that challenge students and employees to develop respect for themselves, others, and the environment; and

We create hospitable learning environments where everyone belongs, is accepted, and is appreciated.

VALUES:

The New Frontiers School Board values **Community, Adaptability, Responsibility, and Equity/Inclusion. We CARE.**

The special history of the school

CVCEC has evolved and expanded during the past few decades; beginning as a tiny annex at the Chateaugay Valley Regional High School (CVR) to its present location with multiple expansions. The Centre is known for the quality of programming, extremely strong teaching and support staff, and providing a welcoming place for students to learn. Given our strong reputation, our students come from all over the province; including many Indigenous communities to further their education.

Special geographical factors

Socioeconomic challenges are prevalent, and access to public transportation is somewhat limited in our immediate community. Recognizing the constraints of limited public transportation, we are committed to fostering accessibility, ensuring that valuable vocational education is within reach for many communities. Through this initiative, we aim to uplift individuals, strengthen the community, and contribute to the sustainable development of Ormstown.

Our Students & Staff	Adult Education	Vocational Education	
Number of students	NA	170	
Number of teachers	NA	20	
Number of support staff	NA	7	
Number of non-teaching professionals	NA	1	
Our socio-economic index			NAANS
Our budget statement @ June 30			TBA

3. Educational Project Committee Members

- Kara-Lee Woods, Centre Director
- Diana Gervasi, Assistant Centre Director (as of February 2024)
- Megan Martin, Assistant Centre Director (until January 2024)
- Dan McKell, Carpentry Teacher
- Henning Schorn, Carpentry Teacher
- Alex Lavoie, Carpentry Teacher
- Danielle Boak, Health Teacher and Department Head
- Jane Fairhurst, Career and Guidance Counselor
- Heidi Niven, Social Work Technician
- Pierre Dunant, Special Education Technician
- Stephanie Latour, Storekeeper
- Veronika Czynewski, Centre Secretary

4. Consultation Process

In the development of our Educational Project, the following consultations were undertaken:

Date	Format	Notes
September 2023	Continuing Education Ped Day CTSP 4 Corners Activity	All Staff (3 Centres)
November 2023	Meet to plan objectives	Educational Project Committee
December 2023	Meet to plan objectives	Educational Project Committee
January 2024	Our School Survey	Students
December 2023-March 2024	Planning of NFSB Objectives	CTSP Subcommittees
December 2023-March 2024	Pulse Surveys	Staff and Community and CTSP Subcommittees
February, 2024	Review of objectives from CTSP Subcommittees	With Rob Buttars
March, 2024	Review of objectives from CTSP Subcommittees	With Rob Buttars
March, 2024	Meetings to finalize updated objectives, targets, indicators	Educational Project Committee
March, 2024	Share and have approved by Governing Board	Governing Board

5. Some of our Challenges

Our adult center students face several challenges that significantly impact the well-being and accessibility. One of the primary hurdles is the considerable distance many individuals must travel to reach the center, posing a barrier to participation in programs and services. The lack of reliable public transportation exacerbates this issue (despite our shuttle), further limiting access for those without personal transportation. Additionally, the scarcity of food resources for some adds to the challenges faced by our community, affecting the nutritional well-being. Another critical concern is the absence of affordable and accessible childcare facilities, hindering the participation of parents and caregivers who may otherwise benefit from the center's offerings. All of these factors as well as the **financial burden** on students while studying as an adult learner affect our learners and as a result, our community. Addressing these challenges **and the stress and anxiety as a result of these challenges** is crucial to creating a more inclusive and supportive environment for our community members, ensuring that they can fully engage in the opportunities provided by the adult center.

6. Our Plan

Orientations	Objectives	Targets	Indicators	Results
Strengthen Employee Engagement	80% of our employees feel supported and satisfied in their jobs	<ul style="list-style-type: none"> Improve onboarding for all employee groups. Cultivate a safe and caring environment (REDI, civility, customer service model) Improve communication between all stake holders 	<p>Create a School Council by end of 2023-24 school year</p> <p>Create a start-up manual for each group of employees at CVCEC by end of 2024-25, then update annually</p> <p>Find each new employee a buddy or mentor</p> <p>admin tracks</p> <p>At least 1 staff driven PD topic every CVCEC Ped Day staff council tracks</p>	*

		Zero incidents of violence, intolerance, bullying . Track via incident reports Create a Code of Civility at CVCEC in place by June 2025	
	Pulse Survey results	Review expectations at each orientation and supported by all staff. 90% of students less than 20% absence by end of 2025 school year 90% of students less than 10% absence by end of this Educational Project Generate monthly absence reports by group.	
	Creation of at least 1 student feedback in each competency Tracker	Administer Our School Survey 2x year 2024-25 Administer Our School Survey 2x per cohort 2025-2027	
Leverage Power of Data	Raise the 7-year cohort graduation and qualification rate.	<ul style="list-style-type: none"> • Hold high attendance expectations • Increase opportunities for student feedback • <i>Foster a culture of Our School Survey and other surveys as our pulse.</i> 	
	Raise the success rate amongst boys.	<ul style="list-style-type: none"> • Create even more intentional opportunities for our students to feel supported and encouraged at school (only 4 out of 10 felt supported, Our School Survey) • Reevaluate methods of teaching and assessing 	
	Our School Survey results	Complete updates in Student Service Space to support and welcome more interactions between our students and our Student Service Team / supportive community partners by summer of 2024. Educate all stakeholders and promote our support services	

		<p>some competencies, to be more relevant</p> <ul style="list-style-type: none"> • Reduce bullying (19% of male students felt bullied in last month) 	<p>more frequently and more intentionally.</p> <p>Track on Calendar</p> <p>With Ped Consultant support and approval, creation of updated and relevant math exam in carpentry, 1 version per year (3 total).</p> <p>Create a Lunch and Learn Calendar for anyone wanting to improve certain technical and life skills (ie: math in carpentry, customer service training, FSL) Track on Calendar</p> <p>3% less students feel bullied per year until end of Ed. Project</p>	
<p>Foster Relationships and Global Development</p>	<p>Increase our students' sense of belonging to provincial average</p>	<ul style="list-style-type: none"> • Increase number of Centre-wide events and community partnerships • Build capacity in current Student Advisory model 	<p>Our School Survey results</p> <p>Track number of Centre-wide activities, number of students participating, number of partnerships (existing and new)</p> <p>Through activity calendar and role designation of students on Advisory, expectation of one event per month.</p> <p>UN Initiatives: Ex: Green Committee Partnership with Genie in the Bottle Wood and Metal Recycling</p>	

			Continuation of Initiatives with our Indigenous Partners: Builders of the Future Carpentry AEPs	
10% more students will say "I have a great relationship with staff at my school".	<ul style="list-style-type: none"> Promote opportunities for more student-staff interactions 	<p>Our School Survey results</p> <p>Create and track on an event calendar – minimum 1 per month (ex: committees, events, contest, birthdays)</p> <p>Our School Survey results</p>		
At least 80% of adult learners in our system will say "My Centre has made an effort to build a positive relationship with me".	<ul style="list-style-type: none"> Foster interpersonal and group dynamics in each cohort Increase positive engagement opportunities between staff and student 	<p>1 PD at beginning of school year</p> <p>Student Service Team will track ongoing PD</p> <p>At least 1 staff member at the main entrance at arrivals and departures</p> <p>Our School Survey results</p>		

7. Sustainable Development

At the heart of our mission lies a commitment to taking small but meaningful steps towards sustainability. We believe in the power of simple actions, such as reusing materials and being mindful of our consumption habits, to make a difference. By conscientiously managing our resources and minimizing waste, we aim to contribute positively to the environment. Our dedication to these principles aligns with the United Nations' initiatives for a greener future. Through our collective efforts, we strive to cultivate a culture of responsibility and respect for the planet, one step at a time.

8. Alignment & Accountability


Our Educational Project is in alignment with the Commitment to Success Plan of the New Frontiers School Board, and the priorities of the Quebec Ministry of Education.

This Educational Project will be evaluated by the Educational Project Committee on a regular basis and the results will be presented to our community. We will analyse our results and determine the degree of success in the attainment of our targets. In addition, our administrators will meet regularly with the CTSP Subcommittees to help keep us moving forward to achieve our goals.

We look forward to developing our Action Plan. Our aim is to keep this project streamlined so all stakeholders understand our game plan for the next 5 years.

9. Signatures

Signed at Ormstown, Quebec this June 10, 2024

<i>Kara-Lee Woods</i>	
Kara-Lee Woods, Centre Director Chateauguay Valley Career Education Centre	Sam Dahmé, Chair Chateauguay Valley Career Education Centre Governing Board

I, Mike Helm, Director General, confirm that this plan is in line with the Commitment to Success Plan of the New Frontiers School Board, and is in conformity with our timeline:
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